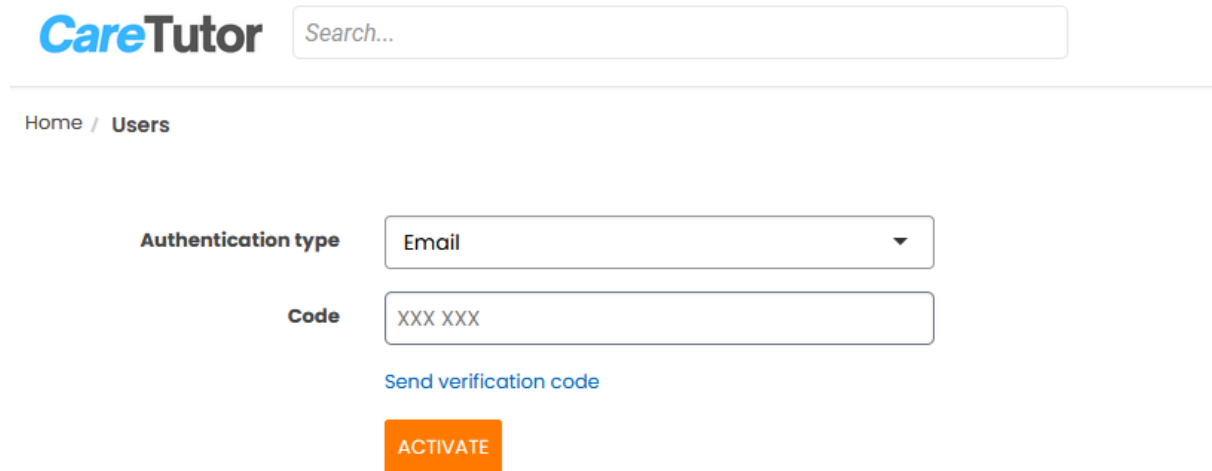


## How you sign in using 2-Factor Authentication

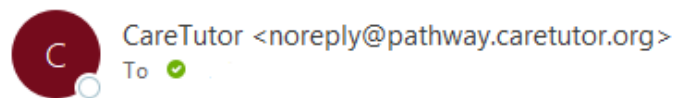
When logging into Pathway, admins will be prompted to provide a verification code as show below:



The screenshot shows the CareTutor logo and a search bar at the top. Below the logo, there is a breadcrumb trail: Home / Users. The main content area contains a form for 2-Factor Authentication. It has a dropdown menu for 'Authentication type' set to 'Email'. Below that is a text input field for 'Code' containing 'XXX XXX'. There is a blue link 'Send verification code' and an orange 'ACTIVATE' button.

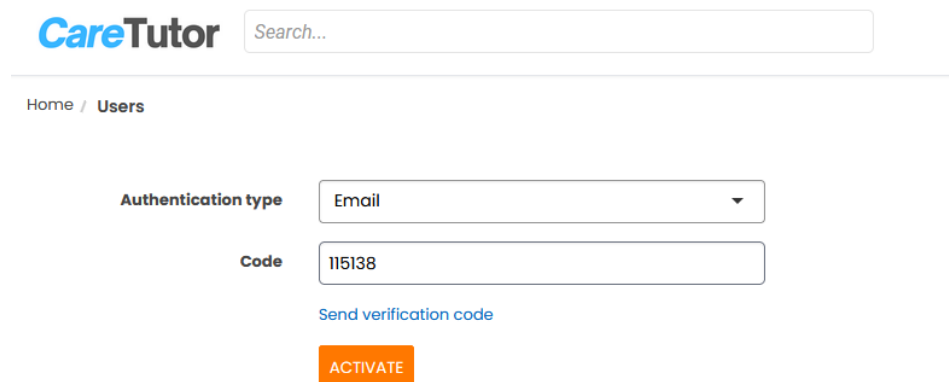
If you choose the email authentication, you will be sent an email to the account you have logged into. Sometimes this email can be found in your junk or spam folder, so please be sure to check there too. The email will look as follows:

### 2 Factor Authentication



Your 2 factor authentication code is 115138

When you enter the code, please ensure there are no spaces at the end so your code can be read correctly.



This screenshot is similar to the first one, but the 'Code' input field now contains the number '115138'. The 'Authentication type' dropdown is still set to 'Email'. The 'ACTIVATE' button remains orange.

Alternatively, you can select Google Authenticator and scan the QR code on the screen to get your account setup. You simply open the Google Authenticator app and press the + icon to scan the QR code on the screen. Then you can enter the number shown in your app under Pathway.